

Eagle Candidate Instructions

Revised December 2020; In Effect Until Further Notice

Eagle Scout Candidate

- Use link: <https://www.sdicbsa.org/Advancement/EagleCounselors.php> to find an Eagle Project Counselor who lives near you. Eagle Project Counselors are listed by zone and zip code.
- Meetings with Eagle Project Counselor, Merit Badge Counselors, and unit leader may be held by phone or online to follow social distancing guidelines. Signatures may be typed in rather than using cursive writing.
- Use link: <https://www.sdicbsa.org/Advancement/Eagle.php> to obtain a fillable Eagle Rank Application, and Eagle Project Workbook.
- When all requirements for Eagle Scout rank have been completed, ask your unit leader for contact information for your Zone Eagle Scout Board of Review Chair. You may also email doris.mccarthy@sdsu.edu for this information. Be sure to state your zone name.
- **DO NOT take your Eagle packet to council.** Send by email all required paperwork to your Zone Eagle BOR Chair. This includes your Eagle Project Workbook, Statement of Life Ambition, and Eagle Rank Application.

The Eagle Project Workbook is too large to send in one file to easily share, so send your Workbook in four separate files: Project Proposal, Project Plan, Project Report, Statement of Life Ambition and Eagle Rank Application. You will receive notice of time and date for your Eagle Scout Board of Review. It may take several days to organize the BOR.

- **Ask your Eagle reference letter-writers** to email letters of reference directly to Eagle BOR Chair with your name in the Subject line.
- Questions? Send email to council advancement chair: doris.mccarthy@sdsu.edu.

Request for Extension of Time to Complete Eagle Scout Rank

- Use link: <https://www.sdicbsa.org/Advancement/Eagle.php> (Scroll down to Forms) to obtain a fillable Time Extension Request. Save it to your computer. Fill it out. Save it again. Then email the completed form to doris.mccarthy@sdsu.edu.
- **From National: Councils should remind Scouts receiving extensions who need the time to complete their Eagle Service Projects to consider making changes to the Projects, including possibly changing Projects, so they can be completed by the new deadline.**