

## Eagle Candidate Instructions August 2020

### Eagle Scout Candidate

- Use link: <https://www.sdicbsa.org/Advancement/EagleCounselors.php> to find an Eagle Project Counselor who lives near you. Eagle Project Counselors are listed by district and zip code.
- Use link: <https://www.signnow.com/fill-and-sign-pdf-form/5-eagle-scout-project-workbook> to obtain a fillable and signable Eagle Project Workbook. Save it to your computer. Fill it out, then save it again. When completed, email it to each person who needs to sign it. (If you cannot make this work, signers may use typed-in names rather than signatures).
- Meetings with Eagle Project Counselor and others may be held by phone or online to follow social distancing guidelines. Signatures may be typed in rather than using cursive ones.
- Use link: <https://www.sdicbsa.org/Advancement/Eagle.php> to obtain fillable and signable Eagle Rank Application. Save it to your computer, then fill it out and save again.
- When all requirements for Eagle Scout rank have been completed, ask your unit leader for contact information for your district's Eagle Scout Board of Review Chair. You may also email [doris.mccarthy@sdsu.edu](mailto:doris.mccarthy@sdsu.edu) for this information. Be sure to state your district or "zone" name.
- **DO NOT** take your Eagle packet to council. Send by email all required paperwork to your district Eagle BOR Chair. This includes your Eagle Project Notebook, Statement of Life Ambition, Eagle Rank Application, and any other pertinent paperwork.

The Workbook is too large to send in one file to easily share, so send your Workbook in four separate files: Proposal, Plan, Report, Other (unless instructed otherwise). You will receive notice of time and date for Eagle Scout Board of Review.

- Ask your Eagle reference letter-writers to email letters of reference directly to Eagle BOR Chair with your name in the Subject line.

### Request for Extension of Time to Complete Eagle Scout Rank

- Use link: <https://www.sdicbsa.org/Advancement/Eagle.php> (Scroll down to Forms) to obtain a fillable Time Extension Request. Save it to your computer. Fill it out. Save it again. Then email the completed form to [doris.mccarthy@sdsu.edu](mailto:doris.mccarthy@sdsu.edu).
- **From National: Councils should remind Scouts receiving extensions who need the time to complete their Eagle Service Projects to consider making changes to the Projects, including possibly changing Projects, so they can be completed by the new deadline.**